

## ALTA STUDENT SCHOLARSHIP FUND CRITERIA

### SECTION 1: PURPOSE

The Association of Lease and Title Analysts (ALTA) Student Scholarship Fund is established to recognize academic achievement and individual accomplishment by providing support to qualified applicants to continue their higher education.

### SECTION 2: ELIGIBILITY

- Applicant must be a current high school senior or a student currently enrolled in an undergraduate or graduate program at a recognized college or university. If applicant is enrolled at the college level, his/her major area of study must be in business or an energy related area of study. (Special consideration will be given to those applicants who are family members of an ALTA member.)
- Applicant must have a grade point average of no less than 2.5 on a 4.0 grading scale at the time of application.
- Applicant may be the holder of other scholarship awards without forfeiture of the ALTA scholarship; however, applicant shall not anticipate receiving a full scholarship from a college or university or a full grant from another source.

### SECTION 3: APPLICATION

- Instructions for applying for a scholarship may be obtained by going to the ALTA website at [www.altahouston.org](http://www.altahouston.org), click on the Education Tab, then click on Item 3 – Scholarship, which reflects the information you will need to apply.
- Applicant may request a copy of the Application from the Selection Committee at [altahoustonscholarship@gmail.com](mailto:altahoustonscholarship@gmail.com).
- Completed applications must be returned to ALTA at its Post Office Box or by e-mail shown below. All applications must be postmarked by midnight **April 30<sup>th</sup>** of the application year.

ALTA  
P. O. Box 272  
Houston, Texas 77001

[altahoustonscholarship@gmail.com](mailto:altahoustonscholarship@gmail.com)

- Applicant shall provide a telephone number or an e-mail address in the event that the Selection Committee needs to contact them concerning their application.
- Only one scholarship may be awarded per student.
- The amount of the scholarship and the number of scholarships awarded shall be determined annually by the ALTA Board of Directors.

#### **SECTION 4: SELECTION COMMITTEE**

- The Selection Committee shall consist of a Committee Chairman. The chairman will appoint up to four (4) Committee members to serve on the Selection Committee. Committee members will be appointed in January of the applicable year.
- The Selection Committee shall meet at their discretion after May 1<sup>st</sup> of the applicable year to review all applications submitted for consideration.
- The Selection Committee shall make their decision by May 15<sup>th</sup> of the applicable year.

#### **SECTION 5: AWARDING THE SCHOLARSHIP**

- The scholarship(s) will be awarded in the amount determined by the Selection Committee.
- Scholarship payments will be made by check payable to the college, university, or vocational school and to the recipient of the award.
- If the scholarship recipient fails to provide ALTA with proof of enrollment by September 15<sup>th</sup> of the applicable year, the Selection Committee has the right to withdraw the scholarship award.
- The Selection Committee reserves the right to select an alternate recipient of the scholarship or withdraw the scholarship award all together.
- The scholarship award must be applied within the first semester following the award or the scholarship will be forfeited.
- Recipient(s) will be notified of their award no later than June 1<sup>st</sup> of the applicable year.
- Recipient(s) will be invited as guests of the Board of Directors to attend the June ALTA Luncheon Meeting, wherein the recipient(s) will be introduced and presented a certificate commemorating their scholarship award.

#### **SECTION 6: THE SCHOLARSHIP FUND**

- ALTA shall hold all money collected for said Scholarship Fund.
- Fundraising activities may be held by ALTA to provide for the Scholarship Fund.
- Donations may be accepted into the Fund from individuals and/or companies who wish to contribute.
- Any funds not used in any year shall be held for the next year.